

Howell Kid's Kare - Registration Form 2019-20

Please return this completed form, emergency card(s) and \$75.00 *non-refundable* registration fee to the Early Childhood Education Office, 861 E. Sibley St., Howell

Child(ren)'s 1. _____ Grade '19-20: ____ 2. _____ Grade '19-20 ____
Name(s):

3. _____ Grade '19-20: ____ 4. _____ Grade '19-20 ____

Address: _____

City: _____ Zip: _____ Home Phone: _____

Mother's Name: _____ Father's Name: _____

Work Phone: (Mom) _____ (Dad) _____

Cell Phone: (Mom) _____ (Dad) _____

Email Address: _____

Please circle the programs that you are registering for:

Kid's Kare Location: CH HU NW SW TF VO

Kid's Kare Program: AM PM Back-Up

May your child be photographed for publicity materials? Yes No

May your child watch PG movies at the discretion of the child care staff? Yes No

Is your child in good health? Yes No

Does your child have any activity restrictions due to health issues or special needs? Y N

If yes, please explain:

Is your child current with his/her immunizations? Yes No

Is your child's immunization record or appropriate waiver on file with your child's school? Yes No

By registering your child(ren), you agree to follow the policies and procedures as outlined in the registration packet including the following:

- Schedule and payment are due each Friday, by 6:00 p.m. (or the last day of school for the week), for the following week of care. After this time, you will be charged the drop-in rate as outlined in the registration information.
- There is a one session per week minimum, per child, unless you are registering for back up care only.
- All Kid's Kare absences must be called into the individual center or Early Childhood Office by the designated time.
- Children may not be dropped off at Kid's Kare sites before 6:30 a.m.
- Pick-up after 6:00 p.m. will result in after six fees as outlined in the registration information. If this occurs more than three times, you may be excluded from the program.
- Payments must be made in the form of check, money order or credit card; cash is not accepted.
- A \$25.00 fee will be assessed for each returned check or declined credit card. If you have more than two returned checks/denied cards, all future payments must be made by money order.
- All children must be signed in and out on a daily basis.
- Information on your child's emergency card must be kept current. All changes must be made in writing.
- All eligible families registered by December 14, 2019 will be issued coupons as outlined in the program packet. Coupons can be used as payment for days scheduled but not attended (i.e. sick days) within two weeks of the absence.
- Once a schedule has been made, days may not be "switched" without payment for the additional care.
- Students must abide by the HPS Code of Conduct at all times.

(Parent Signature)

(Date)

For Office Use: Amount Paid: _____ Check #: _____ Date Registered: _____ Staff Initials: _____